

## **EMPLOYMENT VISA REQUIREMENT**

1. **One (1) completed application form with two photos.** (2 photos required)
2. **One (1) completed "Work History form".**
3. **Original Passport**  
(Passport must be at least 6 months validity with available visa pages.  
Non-American passport need to provide Green Card copy or Documents showing legal status in U.S.)
4. **The Invitation Letter/Appointment Letter of Myanmar Company** that has registered according to Myanmar Investment Commission/ Ministries concerned.
5. **The copy of valid inviting company's registration.**
6. **The copy of the receipts certifying payment of taxes imposed.**
7. **Prepaid Self-Addressed Return Envelope**  
(Applicant can use FedEx, UPS or USPS with Tracking Numbers. Embassy assumes no responsibility for any delay or loss of mail, or while the documents are in the custody of the courier services. **The applicant shall note the tracking numbers of all used and submitted envelopes.**)
8. **Payment of US\$ 50** (US\$ Fifty only) per applicant for Employment Visa (Single Entry) fee: **payable to Myanmar Embassy** in **Cashier's check** or **Money Order** only.  
(**Payment arranged through Credit Card/Personal check/Cash is not accepted**)

## **VISA INFORMATION**

- The **stay** for the Employment Visa is **70 days**, which is extendable.
- The **validity** of the Employment Visa (Single Entry) is **3 months** from the date of issue, which cannot be renewed or refunded. Embassy will issue visa for completed application as soon as receive it. Embassy will not take any responsible for too early and too late applications.

## **OFFICE HOURS**

<b>MORNING (09:30-12:00)</b>	<b>LUNCH TIME (12:00-13:00)</b>	<b>EVENING (13:00-1700)</b>
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**VISA PROCESSING TIME:** Minimum (3) business days for completed application.

## **PHOTOGRAPHY GUIDE (2 Photos for Employment Visa)**

- The photograph must have been taken within the last six months.
- The photograph should be in color with the white background.
- Photo Size: **35 mm X 45 mm or standard photo size of 2 in X 2 in**
- Photo Appearance: The photograph must be a full-face view in which the visa applicant is facing the camera directly. Side or angled views are NOT accepted.
- Digital Photos: Digitally reproduced photographs must be reproduced without discernible pixels or dot patterns.
- **Photocopied photographs are NOT accepted.**

**EMBASSY OF THE REPUBLIC OF THE UNION OF MYANMAR  
WASHINGTON DC  
APPLICATION FOR EMPLOYMENT VISA**

1. Name in full (In Block Letters) \_\_\_\_\_

2. Father's Full Name \_\_\_\_\_

3. Nationality \_\_\_\_\_ 4. Sex  (F) /  (M)

5. Date of Birth \_\_\_\_\_ 6. Place of Birth \_\_\_\_\_

7. Present Occupation \_\_\_\_\_

8. Marital Status:  Married  Separated  Divorced  Widowed  Single

9. Spouse's Full Name: \_\_\_\_\_

10. **Passport**

(a) Number \_\_\_\_\_ (b) Date of Issue (dd/mm/yyyy) \_\_\_ / \_\_\_ / \_\_\_\_\_

(c) Place of issue \_\_\_\_\_ (d) Issuing Authority:

United States  United States, Department of State /

Other: \_\_\_\_\_  National Passport Centre /  Other: \_\_\_\_\_

(e) Date of expiration (dd/mm/yyyy) \_\_\_ / \_\_\_ / \_\_\_\_\_

11. Present address in US \_\_\_\_\_

12. Contact Tel. No. (Res.) \_\_\_\_\_ (Work) \_\_\_\_\_

13. Address in Myanmar \_\_\_\_\_

14. Purpose of entry into Myanmar \_\_\_\_\_

15. Expected dt. of Arrival: (dd/mm/yyyy) ... /... /..... & Departure: (dd/mm/yyyy) ... /... /.....

16. Name and Address of Guarantor during stay in Myanmar \_\_\_\_\_

Recently taken  
**Two color photos**  
with full face,  
front view, no hat  
and against a plain  
light background  
(attached with  
staple)

17. **Attention for Applicants**
- (a) Applicant shall abide by the Laws of the Republic of the Union of Myanmar and shall not interfere in the internal affairs of the Republic of the Union of Myanmar.
- (b) Legal actions will be taken against those who violate or contravene any provision of the existing laws, rules and regulations of the Republic of the Union of Myanmar.

**I hereby declare that I fully understand the above mentioned conditions, that the particulars given above are true and correct and that I will not engage in any activities irrelevant to the purpose of entry stated herein.**

Date \_\_\_\_\_ Signature of Applicant \_\_\_\_\_  
-----**(FOR OFFICIAL USE ONLY)**-----

Visa No. \_\_\_\_\_ Date \_\_\_\_\_

Visa Authority \_\_\_\_\_

Date \_\_\_\_\_  
Place. Washington D.C, United States of America

Embassy of the Republic of the Union  
of Myanmar, Washington D.C

**EMBASSY OF THE REPUBLIC OF THE UNION OF MYANMAR  
WASHINGTON D.C.**

**Work History for Visa Applicant**

1. Name in Full (Fill in block letters): \_\_\_\_\_  
Surname (As in Passport): \_\_\_\_\_  
First Name & Middle Name: \_\_\_\_\_
2. Date of birth (dd/mm/yyyy): \_\_ / \_\_ / \_\_\_\_\_
3. Place of birth: City;- \_\_\_\_\_ Country;- \_\_\_\_\_
4. Permanent Home Address:  
\_\_\_\_\_  
\_\_\_\_\_
5. Tel. (Res.) \_\_\_\_\_  
(Work Place) \_\_\_\_\_  
e-mail: \_\_\_\_\_
6. Work Description (**Current**)  
(a) Job Title: \_\_\_\_\_  
From (dd/mm/yyyy): \_\_ / \_\_ / \_\_\_\_\_ To (dd/mm/yyyy): \_\_ / \_\_ / \_\_\_\_\_  
(b) Office \_\_\_\_\_  
Department \_\_\_\_\_  
Describe your duties: \_\_\_\_\_  
\_\_\_\_\_
7. Work Description (**Previous**)  
(a) Job Title: \_\_\_\_\_  
From (dd/mm/yyyy): \_\_ / \_\_ / \_\_\_\_\_ To (dd/mm/yyyy): \_\_ / \_\_ / \_\_\_\_\_  
(b) Office \_\_\_\_\_  
Department \_\_\_\_\_  
Describe your duties: \_\_\_\_\_  
\_\_\_\_\_

I hereby declare that the particulars given above are true and correct.

\_\_\_\_\_  
Signature of Applicant

Date: (dd/mm/yyyy) \_\_ / \_\_ / \_\_\_\_\_